

# Management system auditing – ISO 19011

## **GOALS**

- Master the audit process
- Conduct an internal audit

## **PROGRAMME**

- Refresher: QMS and associated standards (ISO 9001, EN 9100, etc.)
- Presenting the objectives of a management system
- Understanding the requirements of ISO 19011
- Defining the roles and responsibilities of the auditor
- Managing audit techniques
- Planning and conducting an audit
- Writing an audit report
- Performing audit follow-up
- Assessing the effectiveness of implemented corrective actions

## **PREREQUISITES**

- Knowledge of the reference standards applicable to the implemented management system (e.g. EN 9100, ISO 9001, etc.).

## **TARGET AUDIENCE**

- Any professional required to implement an audit system and/or conduct audits.

*Please contact us for any information regarding access and accommodation conditions for participants with disabilities.*

## **DURATION**

3 days (21 hours)

## **PRICES**

**Inter-company training:** €1,850 excl. VAT per participant (minimum 3 participants)

**Intra-company training:** please contact us

## **ACCESS ARRANGEMENTS AND TIMEFRAMES**

**INTER :** registration is open until two weeks before the training date.

**INTRA :** training can be delivered approximately one month after quotation approval (indicative timeframe).

## **TRAINING METHODS**

The training is based on a combination of theoretical input, games, examples and/or practical case studies.

Participants are required to bring a laptop computer.

A training pack is provided at the end of the session

*(including theoretical principles covered during the training and exercise materials)*

## **ASSESSMENT METHODS**

Participants' knowledge acquisition is generally validated through a quiz.

It may also be assessed using other methods *(at the trainer's discretion and/or in agreement with the client)*.

At the end of the training, a certificate is issued based on the assessment results.

